



MINISTRY OF INTERIOR
CIVIL REGISTRY AND MIGRATION DEPARTMENT

EMPLOYMENT FOR A PERIOD
BETWEEN 3 AND 6 MONTHS

REQUIRED DOCUMENTS
ENTRY PERMIT, REGISTRATION,
TEMPORARY RESIDENCE AND WORK
PERMIT

GENERAL EMPLOYMENT

ENTRY PERMIT, REGISTRATION AND TEMPORARY RESIDENCE AND WORK PERMIT
BETWEEN 3 AND 6 MONTHS

1	Application Form MNSP2.
2	Copy of a valid passport , or relevant travel document, with validity period of at least 6 months beyond the requested work permit.
3	Original results of medical blood tests to ensure that the third-country national does not suffer from hepatitis B and C, HIV, syphilis, and chest X-ray for tuberculosis, valid for up to 4 months from the issuing date, from the country of origin, duly certified.
4	Original Certificate of Clear Criminal Record from the country of origin (if the applicant resides in a country other than the country of origin, the certificate must come from the country of residence) with effect of up to 6 months from the issuing date, duly certified.
5	Approval from the Department of Labour indicating that the employer is allowed to employ third country nationals.
6	Original employment contract, duly signed and stamped by the Department of Labour , as well as three (3) copies duly stamped.
7	Original letter of bank guarantee, of ten years duration, to cover possible repatriation costs.
8	Declaration of Mailing Address for the third-country national.



GENERAL EMPLOYMENT

ENTRY PERMIT, REGISTRATION AND TEMPORARY RESIDENCE AND WORK PERMIT

<u>AFTER THE ARRIVAL OF THE THIRD COUNTRY NATIONAL</u>	
1	Original Entry Permit (M70).
2	Copy of the passport's page , or relevant travel document's, indicating the latest arrival in the Republic.
3	Original results of medical blood tests demonstrating that the third-country national does not suffer from hepatitis B and C, HIV, syphilis, and chest X-ray for tuberculosis, duly certified by a Doctor in the Republic.
4	Health Insurance Certificate covering primary and secondary medical care and transportation of mortal remains (Plan A). Or Certificate of registration with the GeSY* and private insurance to cover the costs of repatriation of mortal remains.
5	Employer's Liability Insurance with automatic renewal.
6	Original Employment Contract duly signed and stamped by the Department of Labour , as well as two (2) copies, duly stamped.
7	Declaration of Mailing Address for the third-country national.

* For the first registration of the third-country national at the Civil Registry and Migration Department it is not required to present private insurance for primary and secondary medical care. By registration at GeSY the third-party national has the responsibility for informing the Civil Registry Migration Department.